

**Shree Manibhai Virani & Smt. Navalben Virani Science College, Rajkot  
(Autonomous)**

Affiliated to Saurashtra University, Rajkot

**BOARD OF STUDIES – BIOCHEMISTRY  
MINUTES OF THE MEETING**

**Date: 27-05-2017**

**Time: 11: 00 am**

**Venue: Biochemistry Research Laboratory**

**AGENDA**

Resolutions are required from the Board of Studies on the following:

1. Regulations for M.Sc Biochemistry Programme
2. Scheme of Instruction and Examinations for **all semesters of M.Sc Biochemistry**
3. Syllabi for **1st & 2nd semesters** courses for M.Sc Biochemistry
4. Evaluation norms for all **courses**.
5. Updation of paper setters and examiners list.
6. Any other matter with permission of the chair.

**BoS Members:**

S.No.	Name	Membership	Present/Absent
1.	Dr. S. J. Shah	Head of Department, Chairperson	Present
2.	Dr. Ramesh Kothari	Subject Expert, VC-Nominee	Present
3.	Dr. G. Naresh Kumar	Subject Expert, AC Nominee	Leave of Absence
4.	Dr. Shalini Rajkumar	Subject Expert, AC Nominee	Absent
5.	Mr. Arun Singh	Industry Representative	Leave of Absence
6.	Dr. P. G. Bhandari	Faculty member	Present
7.	Dr. Dipak V. Parmar	Faculty member	Present
8.	(Dr.) Mayur P. Parmar	Faculty member	Present
9.	Ms. Heema Kotak	Faculty member	Present
10.	Dr. Jay Badiyani	Alumni Representative	Absent

The BoS in Biochemistry met as indicated above, and discussed on the above Agenda.

Meeting commenced with welcome to all BoS members.

BoS acknowledged the services given by Dr Shivangi Bhatt to the Biochemistry department as she resigned from institute and BoS.

All the members were contented with the drafts presented to them by the department with respect to the agenda. Sharing their expertise with proactive inputs, they deliberated on the agenda and unanimously resolved that Regulations, Scheme of Instructions and Examinations, Syllabi and Evaluation norms as appended are to be recommended to Academic Council for approval for students admitted from **AY 2017-2018 & onwards:**

1. The Regulations **framed** for the below stated programme.
  - M.Sc.Biochemistry- **(Enclosure-I)**
2. The scheme of Instruction & Examinations **framed** for all semesters of the below stated Programme .
  - M.Sc. Biochemistry. **(Enclosure-II)**
3. The Syllabi **framed** for the courses of the **1<sup>st</sup> & 2<sup>nd</sup> semester** of the below stated programme .
  - M.Sc. Biochemistry **(Enclosure-II)**
4. The Evaluation norms & Guidelines was discussed and **framed** for special courses and all the other courses. **(Enclosure-III)**
  - **Courses Unique To Department**

S.No	Programme	Semester	Course
1	M.Sc Biochemistry	III	Mini Project
		III	Summer Training
		III	Educational Tour

5. The members unanimously **resolved to authorize** the Chairperson of the BoS to update the list of paper setters and examiners. **(Enclosure-IV)**

Meeting was concluded by Vote of Appreciation from Chairperson Dr Sonal Shah to all BoS members for valuable inputs.

<b>S.No.</b>	<b>Name of Member</b>	<b>Signature with Date</b>
1.	Dr. S. J. Shah	
2.	Dr. Ramesh Kothari	
3.	Dr. G. Naresh Kumar	
4.	Dr. Shalini Rajkumar	
5.	Mr. Arun Singh	
6.	Dr. P. G. Bhandari	
7.	Dr. Dipak V. Parmar	
8.	(Dr.) Mayur P. Parmar	
9.	Ms. Heema Kotak	
10.	Dr. Jay Badiyani	